

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List



Lynch Consultants, LLC

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Contract Number: **GS-00F-118DA**

Schedule Title: **Professional Services Schedule (PSS)**

Period Covered by Contract: April 14, 2016 to April 13, 2021

DUNS: 96-745-3791 CAGE Code: 6A8Q2

Business Size: **Small Business**

Industrial Group: 00CORP

Special Item Numbers (SINs): 520-11, 520-12, 520-13, 520-21

Recovery SINs: 520-11RC, 520-12RC, 520-13RC, 520-21RC

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Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. See GSA Advantage! <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: www.fss.gsa.gov.

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1.0 Awarded SINS

SIN	Recovery	Description
520-11	520-11RC	Accounting
520-12	520-12RC	Budgeting
520-13	520-13RC	Complementary Financial Management Services
520-21	520-21RC	Program Management Services

2.0 Labor Categories and Hourly Rates (Base Year + 4 Option Years)

Labor Category	Year 1 Rates	Year 2 Rates	Year 3 Rates	Year 4 Rates	Year 5 Rates
Director	\$130.31	\$ 132.79	\$ 135.31	\$ 137.88	\$ 140.50
Senior Manager	\$120.79	\$ 123.09	\$ 125.42	\$ 127.81	\$ 130.24
Subject Matter Expert	\$109.17	\$ 111.24	\$ 113.36	\$ 115.51	\$ 117.71
Senior Project Director	\$103.19	\$ 105.15	\$ 107.15	\$ 109.18	\$ 111.26
Project Lead	\$96.34	\$ 98.17	\$ 100.04	\$ 101.94	\$ 103.87
Senior Business Expert	\$93.76	\$ 95.54	\$ 97.36	\$ 99.21	\$ 101.09
Senior Consultant II	\$87.46	\$ 89.12	\$ 90.82	\$ 92.54	\$ 94.30
Senior Consultant I	\$82.30	\$ 83.86	\$ 85.46	\$ 87.08	\$ 88.74
Consultant III	\$78.67	\$ 80.16	\$ 81.69	\$ 83.24	\$ 84.82
Consultant II	\$73.43	\$ 74.83	\$ 76.25	\$ 77.70	\$ 79.17
Consultant I	\$69.04	\$ 70.35	\$ 71.69	\$ 73.05	\$ 74.44
Analyst III	\$65.79	\$ 67.04	\$ 68.31	\$ 69.61	\$ 70.93
Analyst II	\$58.45	\$ 59.56	\$ 60.69	\$ 61.85	\$ 63.02
Analyst I	\$47.59	\$ 48.49	\$ 49.42	\$ 50.35	\$ 51.31

- Notes: a. Lynch Consultants annual escalation rate applied to its fully-burdened hourly rates is 1.9%.
 b. Lynch Consultants hourly rates include GSA Industrial Funding Fee (IFF) of 0.075%.

3.0 Labor Category Descriptions

ALL SINs PROPOSED: 520-11, 520-11RC, 520-12, 520-12RC, 520-13, 520-13RC, 520-21, 520-21RC

<u>Labor Category</u>	<u>Education Level</u>	<u>Years of Experience</u>
Director	<p>Master's degree + 12 yrs related experience or Bachelor's degree + 14 yrs related experience, in either case, must have 8 yrs program or project management experience.</p> <p><u>Functional Responsibilities</u> Plan, manage, and direct contract activities and engagement teams. Oversee quality of services and deliverables. Maintain effective lines of communications with client, project points of contact, corporate engagement staff, and other stakeholders. Implement corporate policies and procedures across all Lynch Consultants engagement and contract personnel.</p>	
Senior Manager	<p>Master's degree + 10 yrs related experience or Bachelor's degree + 12 yrs related experience, in either case, must have 5 yrs program or project management experience.</p> <p><u>Functional Responsibilities</u> Plan, manage, and direct program and project engagement teams. Oversee quality of services and deliverables. Maintain effective lines of communications with client, project points of contact, corporate engagement staff, and other stakeholders. Establish and execute effective work allocation, workload distribution, and service delivery solutions.</p>	
Subject Matter Expert (SME)	<p>Master's degree + 8 yrs related experience or Bachelor's degree + 10 yrs related experience, in either case, must have 8 yrs working in SME-related field.</p> <p><u>Functional Responsibilities</u> Plan, manage, and direct engagement and task assignments. Oversee technical services and solutions. Provide knowledge and expertise with current and emerging business, financial management, accounting, auditing, financial systems, and budgeting standards and requirements.</p>	
Senior Project Director	<p>Master's degree + 8 yrs related experience or Bachelor's degree + 10 yrs related experience, in either case, must have 6 yrs working in SME and/or technical field.</p> <p><u>Functional Responsibilities</u> Plan, initiate, manage, execute, and close out contract actions and projects. Provide resource allocation, technical and management oversight, and high-level business operations expertise. Formulate and reinforce work standards, assign schedules, supervise contractor personnel, and communicate contract, engagement, and task requirements, priorities, and standards.</p>	
Project Lead	<p>Master's degree + 6 yrs related experience or Bachelor's degree + 8 yrs related experience.</p> <p><u>Functional Responsibilities</u> Responsible for overall management of assigned task orders and for ensuring technical solutions and schedules in the task order are accomplished in a timely manner. Provide functional area expertise for financial management and business tasks. Reinforce work standards and quality.</p>	
Senior Business Expert	<p>Master's degree + 5 yrs related experience or Bachelor's degree + 7 yrs related experience, in either case, must have 4 yrs working in related business field.</p> <p><u>Functional Responsibilities</u></p>	

	<p>Provides business and functional expertise related to financial management, accounting, auditing, risk management, internal controls, financial systems, and/or business process improvements. Provides guidance and direction in areas of functional business expertise. Supervises contractor personnel and reinforces work standards and quality.</p>
Senior Consultant II	<p>Master's degree + 4 yrs related experience or Bachelor's degree + 6.5 yrs related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Has extensive technical responsibility for interpreting, organizing, executing, and coordinating assignments, including the direction of other staff. Keeps abreast of new business, financial, and accounting methodologies, databases, and tools. Makes decisions, which demonstrate mature judgment in anticipating and solving complex problems.</p>
Senior Consultant I	<p>Bachelor's degree + 6 yrs related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Has moderate technical responsibility for interpreting, organizing, executing, and coordinating assignments, including the direction of junior staff. Keeps abreast of new business, financial, and accounting methodologies, databases, and tools. Makes decisions, which demonstrate sound judgment in anticipating and solving problems.</p>
Consultant III	<p>Bachelor's degree + 5 yrs related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Applies specialized knowledge of financial management, accounting, budgeting, and/or other FMS-related consulting services. Supports contract and client engagements and tasks which require execution of existing Lynch Consultants methods or the use of advanced techniques. Plans and performs work within guidance and direction of Lynch Consultants. Ensures contract, engagement, task, and QA requirements are fulfilled.</p>
Consultant II	<p>Bachelor's degree + 4 yrs related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Applies functional knowledge of financial management, accounting, budgeting, and/or other FMS-related consulting services. Supports contract and client engagements and tasks which require execution of existing Lynch Consultants methods or the use of advanced techniques. Performs work within guidance and direction of Lynch Consultants.</p>
Consultant I	<p>Bachelor's degree + 3 yrs related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Applies knowledge of financial management, accounting, budgeting, and/or other FMS-related consulting services. Supports contract and client engagements and tasks which require execution of existing Lynch Consultants methods. Performs work within guidance and direction of Lynch Consultants.</p>
Analyst III	<p>Bachelor's degree + 2 yrs related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Performs functional/complex financial management, accounting, and financial systems tasks. Supports engagement requirements in accordance with Lynch Consultants supervision.</p>
Analyst II	<p>Bachelor's degree + 1 yr related experience.</p> <p><u>Functional Responsibilities</u></p> <p>Performs basic and routine financial management, accounting, and financial systems data analysis.</p>

	Supports engagement requirements in accordance with Lynch Consultants supervision.
Analyst I	Bachelor's degree, less than 1 yr related experience. Functional Responsibilities Provide general and administrative functions and support to contract, engagement, and project teams. Provide general computer, data, and business functional support.

NOTES:

- a. Professional certification (e.g., CPA, CISA, PMP, CGFM, CDFM, etc.) can be substituted for two years of experience.
- b. Six years of related experience with a High School diploma can be substituted for Bachelor's degree.
- c. Three years of related experience with a Bachelor's degree can be substituted for Master's degree.

4.0 Terms and Conditions

1a. TABLE OF AWARDED SINs

SIN	Recovery	Description
520-11	520-11RC	Accounting
520-12	520-12RC	Budgeting
520-13	520-13RC	Complementary Financial Management Services
520-21	520-21RC	Program Management Services

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:** N/A

2. **MAXIMUM ORDER:** \$1,000,000

3. **MINIMUM ORDER:** \$100

4. **GEOGRAPHIC COVERAGE:** Domestic, 50 states, Washington, DC, Puerto Rico, US Territories.

5. **POINT(S) OF PRODUCTION:** Various

6. **DISCOUNT FROM LIST PRICES:** Prices shown herein are net. Discounts are already deducted.

7. **QUANTITY DISCOUNTS:** Additional discounts will be applied for order exceeding \$1,000,000.

8. **PROMPT PAYMENT TERMS:** Net 30 days.

9a. **Government purchase cards are not accepted at or below the micro-purchase threshold.**

9b. **Government purchase cards are not accepted above the micro-purchase threshold.**

10. **FOREIGN ITEMS:** None

- 11a. **TIME OF DELIVERY:** Within 30 days after receipt of order (ARO)
- 11b. **EXPEDITED DELIVERY:** N/A
- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** N/A
- 11d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. **F.O.B. POINT:** Destination
13. **ORDERING ADDRESS:** Same as contractor
14. **PAYMENT ADDRESS:** Same as contractor
15. **WARRANTY PROVISION:** N/A
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE** (any thresholds above the micro-purchase level): N/A
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (if applicable):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (if applicable):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (if applicable):** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (if applicable):** N/A
22. **LIST OF PARTICIPATING DEALERS (if applicable):** N/A
23. **PREVENTIVE MAINTENANCE (if applicable):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES:** N/A
- 24b. **Section 508 compliance for EIT:** N/A, standards found at www.Section508.gov.
25. **DUNS NUMBER:** 96-745-3791
26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** Lynch Consultants is active in the SAM database; all information is current and accurate.